

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

801 N. MAIN STREET, WAUCONDA, IL 60084

BOARD OF LIBRARY TRUSTEES

847-526-6225

MINUTES OF THE REGULAR MEETING

Monday, February 9, 2026

The meeting was held at the Library at 7:00 p.m. with the following Library Trustees present: Trustee Pankey, Trustee Schraml, Trustee Sorensen, Trustee Suelzer, Trustee Morris. Trustees absent: Trustee Pate, Trustee Shaw. Staff present: Elizabeth Greenup (Library Director); Molly Wilson (Operations Manager). Visitors Present: None.

AUDIENCE TO VISITORS

None.

ACTION: APPROVE MINUTES OF THE JANUARY 12, 2026 REGULAR BOARD MEETING

Trustee Schraml motioned to approve the minutes of the January 12, 2026 Regular Board Meeting; seconded by Trustee Pankey.

Roll Call Vote

AYES: Pankey, Schraml, Sorensen, Suelzer, Morris

NAYS: None

ABSTAIN: None

ABSENT: Pate, Shaw

Motion carried.

ACTION: FINANCIAL REPORTS AND PAYMENTS

A brief overview was given. Director Greenup discussed the Magazines/Newspapers budget line and the payment of the annual magazine renewal through EBSCO and Daily Herald renewal. Director Greenup mentioned that mileage for staff training and meetings is over budget. Staff are attending more training than planned and will be attending more with the library joining CCS. Payroll Service was also over budget due to the switch to Paylocity and unplanned purchase of a new time clock. The library will be receiving payroll service credits next month.

Trustee Suelzer motioned to approve the financial reports and payment of bills; seconded by Trustee Sorensen.

Roll Call Vote

AYES: Pankey, Schraml, Sorensen, Suelzer, Morris

NAYS: None

ABSTAIN: None

ABSENT: Pate, Shaw

Motion carried.

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LIBRARY USAGE STATISTICAL REPORT

Director Greenup commented on the great usage for January despite the closure for the extreme weather.

LIBRARY DIRECTOR REPORT

A brief overview of the report was given. Director Greenup discussed the need to update the library's 30-year old HVAC control system.

COMMITTEE REPORTS

The Personnel & Salary Committee will meet on March, 9, 2026 at 6 p.m..

NEW BUSINESS

None.

OLD BUSINESS

None.

COMMUNICATIONS

Suggestion Box comments were discussed.

Trustee Pankey motioned to adjourn; seconded by Trustee Schraml.

AYES: Pankey, Schraml, Sorensen, Suelzer, Morris

NAYS: None

ABSTAIN: None

ABSENT: Pate, Shaw

Motion carried.

Meeting adjourned at 7:43 p.m.

Approved March 9, 2026

President

Secretary