

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, February 10, 2025

The meeting was held at the library at 7:00 p.m. with the following Library Trustees present: Trustee Pankey, Trustee Pate, Trustee Schraml, Trustee Sorensen, Trustee Suelzer, Trustee Morris. Trustees absent: Trustee Shaw. Staff present: *Elizabeth Greenup (Library Director); Molly Wilson (Operations Manager); Sara Esquivel (Public Services Manager); Norma Hacke (Outreach & Programming Manager); Patty Gmitrovic (Kid City Supervisor); Terry Weingart (Business & Finance Manager-virtual via Zoom); Kelly Hill (Administrative HR Coordinator).

*Director Greenup entered the meeting at 7:03 p.m.

AUDIENCE TO VISITORS

None.

ACTION: APPROVE MINUTES OF THE JANUARY 13, 2025 REGULAR BOARD MEETING

Trustee Schraml motioned to approve the minutes of the January 13, 2025 Regular Board meeting; seconded by Trustee Suelzer.

Roll call vote

YES: Pankey, Pate, Schraml, Sorensen Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: Shaw

Motion carried.

ACTION: APPROVE MINUTES OF THE FEBRUARY 3, 2025 SPECIAL BOARD MEETING

Trustee Schraml motioned to approve the minutes of the February 3, 2025 Special Board meeting; seconded by Trustee Suelzer.

Roll call vote

YES: Pankey, Pate, Schraml, Sorensen Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: Shaw

Motion carried.

ACTION: FINANCIAL REPORTS AND PAYMENTS

A brief overview was given. Trustee Pankey asked about attorney fees, Grainger, and Guillien Pest Removal. Trustee Pate asked about OverDrive.

Trustee Suelzer motioned to approve the financial reports and payment of bills; Trustee Pate seconded.

Roll call vote

YES: Pankey, Pate, Schraml, Sorensen Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: Shaw

Motion carried.

LIBRARY USAGE STATISTICAL REPORT

A brief overview was given. Trustee Sorensen commented on the usage being good again. Manager Hacke talked about the iPass event.

LIBRARY DIRECTOR REPORT

A brief overview of the report was given. Manager Hacke talked about the Library Lovers Expedition that has launched. Manager Wilson talked about a new offering, Udemey.

COMMITTEE REPORTS

The Personnel & Salary Committee will meet on Monday, March 10, 2025 at 6 p.m.

NEW BUSINESS

ACTION: APPROVE ACCOUNTING FIRM PROPOSAL

After discussion of the accounting firm, more information was needed before a final decision could be reached.

Trustee Pate motioned to table the Accounting Firm Proposal; Trustee Sorensen seconded.

Roll call vote

YES: Pankey, Pate, Schraml, Sorensen Suelzer, Morris
NO: none

ABSTAIN: none
ABSENT: Shaw

Motion carried.

OLD BUSINESS

DISCUSSION: ARCHITECT UPDATE

Director Greenup gave an overview of options that might make more sense for the library at this time. It was decided that she would go back to the architects and contractor to price out this option to see if it makes financial sense to move forward.

DISCUSSION: LIBRARY ISSUED DEVICES

Manager Wilson explained that Trustees would soon be switching from Gmail to wauclib.org email. With that update, she noted that they would be required to take cyber security training.

COMMUNICATIONS

None.

Trustee Pankey motioned to adjourn; seconded by Trustee Schraml.

YES: Pankey, Pate, Schraml, Sorensen Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: Shaw

Motion carried.

Meeting adjourned at 8:08 p.m.

Approved March 10, 2025

President

Secretary