

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE SPECIAL MEETING

Monday, February 3, 2025

The meeting was held at the library at 7:00 p.m. with the following Library Trustees present: Trustee Pankey, Trustee Shaw, Trustee Sorensen, Trustee Suelzer. Trustees absent: Trustee Pate, Trustee Schraml, Trustee Morris. Staff present: Elizabeth Greenup (Library Director); Molly Wilson (Operations Manager); Sara Esquivel (Public Services Manager-virtual via Zoom); *Norma Hacke (Outreach & Programming Manager-virtual via Zoom); Patty Gmitrovic (Kid City Supervisor-virtual via Zoom); Kelly Hill (Administrative HR Coordinator) Visitors Present: *John Shales (Shales McNutt Construction Services); *Natalie Greenup (Patron).

- *Norma Hacke entered the meeting at 7:41pm
- *Natalie Greenup exited the meeting at 7:26pm
- *John Shales exited the meeting at 8:03pm

Trustee Sorensen presided over the meeting.

AUDIENCE TO VISITORS

None.

OLD BUSINESS

ACTION: DIGITAL SIGN BID

The board members discussed the four bids for a new digital sign. It was decided that they would go with Omega Sign & Lighting's base bid, plus Alternate #2, which is a full sign replacement.

Trustee Shaw motioned to approve award the Digital Sign Base Bid plus Alternate 2 to Omega Sign & Lighting, Inc.; seconded by Trustee Suelzer.

Roll call vote

YES: Pankey, Shaw, Suelzer, Sorensen
NO: none
ABSTAIN: none
ABSENT: Morris, Pate, Schraml

Motion carried.

DISCUSSION: ARCHITECT UPDATES

A brief recap was given of the three tier levels offered by the architects. John Shales suggested doing a portion of the level one tier for the time being and holding on to tier three as an option down the road.

Meeting adjourned at 8:05 p.m.

Approved February 13, 2025

President

Secretary