

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, February 12, 2024

The meeting was held at the library at 7:00 p.m. with the following Library Trustees present: Trustee Pankey, Trustee Pate, Trustee Schraml, Trustee Shaw, Trustee Sorensen, Trustee Suelzer, Trustee Morris. Trustees absent: None. Staff present: Elizabeth Greenup (Library Director-Virtual via Zoom); Molly Jostock (Operations Manager); Julie Cerqua (Administrative Services Manager-Virtual via Zoom); Terry Weingart (Business & Finance Manager-Virtual via Zoom). Visitor(s) present: None.

AUDIENCE TO VISITORS

None.

ACTION: APPROVE MINUTES OF THE JANUARY 8, 2024 REGULAR MEETING

Trustee Schraml motioned to approve the minutes of the January 8, 2024 Regular Board meeting; seconded by Trustee Shaw.

Roll call vote

YES: Pankey, Pate, Schraml, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

ACTION: FINANCIAL REPORTS AND PAYMENTS

Trustee Suelzer motioned to approve the financial reports and payment of bills; Trustee Pankey seconded.

Discussion about bill payment took place about Groh Works Landscaping Inc and Lyngsoe Systems. Trustee Pankey inquired about the OCLC, Inc. subscription to EZProxy and to consider OpenAthens as an alternative. The new cleaning company, U.S. Service Systems, Inc. is transitioning well.

Roll call vote

YES: Pankey, Pate, Schraml, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none

ABSENT: none

Motion carried.

LIBRARY USAGE STATISTICAL REPORT

A brief overview was given.

LIBRARY DIRECTOR REPORT

A brief overview of the report was given.

COMMITTEE REPORTS

The Personnel & Salary Committee will meet on Monday, March 11, 2024 at 6 p.m.

NEW BUSINESS

None.

OLD BUSINESS

None.

COMMUNICATIONS

The suggestion box comments were discussed. Manager Jostock provided an overview of the 2023 Year in Review, highlighting door count, collection increases.

Trustee Shaw motioned to adjourn; seconded by Trustee Schraml.

Roll call vote

YES: Pankey, Pate, Schraml, Shaw, Sorensen, Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

Meeting adjourned at 7:26 p.m.

Approved March 11, 2024

President

Secretary