

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, August 14, 2023

The meeting was held at the library at 7:00 p.m. with the following Library Trustees present: Trustee Pate, Trustee Shaw, Trustee Sorensen, Trustee Morris. Trustees absent: Trustee Pankey, Trustee Suelzer. Staff present: Elizabeth Greenup (Library Director); Molly Jostock (Operations Manager); Julie Cerqua (Administrative Services Manager-Virtual via Zoom); Terry Weingart (Business & Finance Manager-Virtual via Zoom). Visitor(s) present: Emily Projansky (Virtual via Zoom), Kate Schraml, Rocio Cleveland.

AUDIENCE TO VISITORS

Trustee Morris reviewed the process for closed session and the trustee interviews. All three visitors left the meeting at 7:03 p.m.

EXECUTIVE SESSION

Roll call-Executive Session participants

Trustee Pate, Trustee Shaw, Trustee Sorensen, Trustee Morris, Director Greenup and Manager Jostock all present.

The Board will discuss under section 5 ILCS 102/2(c)(3) of the Illinois Open Meetings Act to discuss: "The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under the law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance."

At 7:05 p.m. Kate Schraml joined Executive Session for a trustee interview and left at 7:23 p.m.

Director Greenup left Executive Session at 7:20 p.m. and rejoined at 7:30 p.m.

At 7:23 p.m. Emily Projansky joined Executive Session virtually via Zoom for a trustee interview and left at 7:42 p.m.

Discussion followed. No action taken in Executive Session.

Trustee Sorensen made a motion to reconvene to open session; seconded by Trustee Pate.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris

NO: none

ABSTAIN: none
ABSENT: Pankey, Suelzer
Motion carried.

RECONVENE TO OPEN SESSION

Roll call-Open Session participants

Trustee Pate, Trustee Shaw, Trustee Sorensen, Trustee Morris, Director Greenup, Manager Jostock all present.

No action was taken during closed session.

A break took place from 7:52 p.m. – 8:00 p.m.
Managers Cerqua and Weingart rejoined virtually via Zoom at 7:55 p.m.
Kate Schraml rejoined the meeting at 7:57 p.m.
Emily Projansky rejoined the meeting virtually via Zoom at 8:00 p.m.
Director Greenup and Kim Simchak joined the meeting at 8:01 p.m.

Roll call-Regular meeting participants

Trustee Pate, Trustee Shaw, Trustee Sorensen, Trustee Morris all present.

AUDIENCE TO VISITORS

Emily Projansky virtual via Zoom, Kate Schraml and library staff Kim Simchak.

PUBLIC HEARING: FY2023/2024 BUDGET AND APPROPRIATION ORDINANCE 23-03

Trustee Shaw motioned to open the public hearing; seconded by Trustee Pate.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris
NO: none
ABSTAIN: none
ABSENT: Pankey, Suelzer

Motion carried.

Trustee Shaw motioned, seconded by Trustee Pate to close the public hearing.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris
NO: none
ABSTAIN: none
ABSENT: Pankey, Suelzer

Motion carried.

ACTION: APPOINTMENT OF BOARD VACANCY

Trustee Pate resolved that the Wauconda Area Public Library District Board of Trustees to appoint Kate Schraml to fill the Board vacancy; Seconded by Trustee Shaw.

Roll call vote

YES: Pankey, Pate, Sorensen, Morris

NO: none

ABSTAIN: none

ABSENT: Pankey, Suelzer

Motion carried. Trustee Schraml was sworn in.

Library staff Kim Simchak left the meeting at 8:07 p.m.

ACTION: APPROVE MINUTES

Trustee Pate motioned to approve the minutes of the July 10, 2023 Finance Committee meeting and the July 10, 2023 Regular Board meeting; seconded by Trustee Shaw.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris

NO: none

ABSTAIN: Schraml

ABSENT: Pankey, Suelzer

Motion carried.

ACTION: FINANCIAL REPORTS AND PAYMENTS

Trustee Sorensen motioned to approve the financial reports and payment of bills; Trustee Shaw seconded.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris

NO: none

ABSTAIN: Schraml

ABSENT: Pankey, Suelzer

Motion carried.

LIBRARY USAGE STATISTICAL REPORT

A brief overview was given.

LIBRARY DIRECTOR REPORT

A brief overview of the report was given. Visitor Emily Projansky left the meeting at 8:23 p.m.

COMMITTEE REPORTS

None.

NEW BUSINESS

Trustee Shaw motioned to approve the Budget & Appropriation Ordinance 23-03; Trustee Pate seconded.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris

NO: none

ABSTAIN: Schraml

ABSENT: Pankey, Suelzer

Motion carried.

Trustee Pate motioned to approve the FY23/24 Estimate of Revenue; Trustee Sorensen seconded.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris

NO: none

ABSTAIN: Schraml

ABSENT: Pankey, Suelzer

Motion carried.

Trustee Sorensen motioned to approve the destruction of of the verbatim recordings of the regular board meetings held on October 11, 2021, November 8, 2021, December 13, 2021, January 10, 2022, February 14, 2022 and the special board meetings held on September 20,

2021, October 25, 2021, in compliance with State Executive Orders pertaining to holding open meetings remotely during the COVID-19 pandemic; Trustee Pate seconded.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris
NO: none
ABSTAIN: Schraml
ABSENT: Pankey, Suelzer

Motion carried.

Trustee Shaw motioned to approve FSS Technology's proposal for the new fire panel system; Trustee Pate seconded.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris
NO: none
ABSTAIN: Schraml
ABSENT: Pankey, Suelzer

Motion carried.

Trustee Shaw motioned to approve the annual Non-Resident Card fee for \$343; Trustee Pate seconded.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris
NO: none
ABSTAIN: Schraml
ABSENT: Pankey, Suelzer

Motion carried.

OLD BUSINESS

None.

COMMUNICATIONS

Manager Jostock will check with the Wauconda Park District as a location for the September 11, 2023 Regular Board meeting due to the library's closure to the public for the HVAC and roof recover projects.

Trustee Pate motioned to adjourn; seconded by Trustee Shaw.

Roll call vote

YES: Pate, Shaw, Sorensen, Morris

NO: none

ABSTAIN: Schraml

ABSENT: Pankey, Suelzer

Motion carried.

Meeting adjourned at 8:44 p.m.

Approved September 11, 2023

President

Secretary