

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, July 10, 2023

The meeting was held at the library at 7:04 p.m. with the following Library Trustees present: Trustee Pankey, Trustee Pate, Trustee Shaw, Trustee Sorensen, Trustee Suelzer, Trustee Morris. Trustees absent: None. Staff present: Elizabeth Greenup (Library Director); Molly Jostock (Operations Manager); Julie Cerqua (Administrative Services Manager); Terry Weingart (Business & Finance Manager). Visitor(s) present: Mary Morgan; Emily Projansky (entered 7:07 p.m.).

AUDIENCE TO VISITORS

Mary Morgan introduced herself as being interested in the open trustee position.

ACTION: APPROVE MINUTES OF THE JUNE 12, 2023 REGULAR MEETING

Trustee Sorensen motioned to approve the minutes of the June 12, 2023 regular meeting; seconded by Trustee Pankey.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

ACTION: FINANCIAL REPORTS AND PAYMENTS

Trustee Pankey inquired about the monthly storage fee.

Trustee Pankey motioned to approve the financial reports and payment of bills; Trustee Suelzer seconded.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

LIBRARY USAGE STATISTICAL REPORT

A brief overview was given.

LIBRARY DIRECTOR REPORT

A brief overview of the report was given.

COMMITTEE REPORTS

Trustee Pate provided an update of the Finance Committee from July 10 at 6:30 p.m. The committee recommends the approval of the FY2023/2024 Spending Plan, transfer to Special Reserve Fund, and the Tentative Budget & Appropriation Ordinance and Estimate of Revenue.

NEW BUSINESS

Trustee Suelzer motioned to approve the FY23/24 Spending Plan; Trustee Shaw seconded.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

Trustee Pate motioned to amend the purpose of Special Reserve Fund; Trustee Pankey seconded.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris
NO: none
ABSTAIN: none
ABSENT: none

Motion carried.

Trustee Shaw motioned to transfer funds to the Special Reserve Fun; Trustee Suelzer seconded.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

Trustee Pate motioned to approve the Tentative Budget & Appropriation Ordinance 23-03; Trustee Pankey seconded.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

Trustee Pate motioned to approve the Estimate of Revenue FY23/24; Trustee Pankey seconded.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

Trustee Pate motioned to approve the purchase of the 2023 Chrysler Pacifica AWD from Sunnyside Co. Chrysler Dodge Jeep Ram; Trustee Suelzer seconded.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

Trustee Pate motioned to approve the purchase of the Kid City Public Service Desk Option A from Library Furniture International, Inc.; Trustee Sorensen seconded.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

Trustee Sorensen motioned to approve the Shales McNutt Construction proposal for concrete not to exceed \$19,350; Trustee Pate seconded.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

OLD BUSINESS

Trustee Morris discussed the application process for trustees and will be in contact with the applicants.

COMMUNICATIONS

The Budget & Appropriation Ordinance Public Hearing is scheduled for August 14, 2023.

Trustee Pankey motioned to adjourn; seconded by Trustee Shaw.

Roll call vote

YES: Pankey, Pate, Shaw, Sorensen, Suelzer, Morris

NO: none

ABSTAIN: none

ABSENT: none

Motion carried.

Meeting adjourned at 8:12 p.m.

Approved August 14, 2023

President

Secretary