

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE SPECIAL MEETING

Monday, March 20, 2023

The meeting was held via Zoom at 7:00 p.m. with the following Library Trustees present: Trustee Coburn, Trustee Pankey, Trustee Pate, Trustee Shaw, Trustee Suelzer*, Trustee Sorensen. Trustees absent: Trustee Morris. Staff present: Elizabeth Greenup (Library Director), Molly Jostock (Operations Manager). Visitor(s) present: Kevin Noll.

*Trustee Suelzer entered the meeting at 7:02 p.m.

ACTION: APPROVE E-RATE CONTRACT FOR WIRELESS ACCESS POINTS

Trustee Coburn motioned to award the e-rate contract to ComputerView, Inc. in the amount of \$17,230 for wireless access points; seconded by Trustee Pate.

Manager Jostock explained the e-rate process and bids received. The e-rate 50% discounted price will be \$8,615.

Roll call vote

YES: Coburn, Pankey, Pate, Shaw, Suelzer, Sorensen
NO: none
ABSTAIN: none
ABSENT: Morris

Motion carried.

ACTION: APPROVE E-RATE CONTRACT FOR FIBER AND DISCOUNTED INTERNET SERVICE

Trustee Suelzer motioned to award the e-rate contract to Comcast for the installations of a fiber connection and discounted monthly internet service; seconded by Trustee Pankey.

Manager Jostock explained the e-rate process and bids received. Comcast will provide the fiber connection at no cost and discounted, faster internet service at reduced rate for five years.

Roll call vote

YES: Coburn, Pankey, Pate, Shaw, Suelzer, Sorensen
NO: none
ABSTAIN: none
ABSENT: Morris

Motion carried.

Manager Jostock left the meeting at 7:12 p.m.

Trustee Pankey made a motion to go into Executive Session, seconded by Trustee Pate.

Roll call vote

YES: Coburn, Pankey, Pate, Shaw, Suelzer, Sorensen

NO: none

ABSTAIN: none

ABSENT: Morris

Motion carried.

EXECUTIVE SESSION

Roll call-Executive Session participants

Trustee Coburn, Trustee Pankey, Trustee Pate, Trustee Shaw, Trustee Suelzer, Trustee Sorensen, Director Greenup and Kevin Noll all present.

Under section 5 ILCS 102/2(c)(1) of the Illinois Open Meetings Act the board discussed: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s) of the public body."

Trustee Suelzer made a motion to reconvene to open session; seconded by Trustee Coburn.

Roll call vote

YES: Coburn, Pankey, Pate, Shaw, Suelzer, Sorensen

NO: none

ABSTAIN: none

ABSENT: Morris

Motion carried.

RECONVENE TO OPEN SESSION

Roll call-Open Session participants

Trustee Coburn, Trustee Pankey, Trustee Pate, Trustee Shaw, Trustee Suelzer, Trustee Sorensen, Director Greenup all present. Kevin Noll left the meeting at 7:38 p.m.

No action was taken during closed session.

AUDIENCE TO VISITORS

None.

Trustee Shaw motioned to adjourn, seconded by Trustee Pankey.

Roll call vote

YES: Coburn, Pankey, Pate, Shaw, Suelzer, Sorensen

NO: none

ABSTAIN: none

ABSENT: Morris
Motion carried.

Meeting adjourned at 7:40 pm

Approved April 10, 2023

President

Secretary