

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

Monday, March 14, 2022

The meeting was held online via Zoom at 7:02 p.m. with the following Library Trustees present: Trustee Coburn, Trustee Flanagan, Trustee Pankey, Trustee Sorensen Trustee Suelzer. Trustees absent: Trustee Morris. Staff present: Elizabeth Greenup (Library Director); Molly Jostock (Operations Manager); Julie Cerqua (Administrative Service Manager); Terry Weingart (Finance Manager). Visitor(s) present: Becky Coolidge.

AUDIENCE TO VISITORS

Becky Coolidge

ACTION: APPROVE MINUTES

A. FEBRUARY 14, 2022 REGULAR MEETING

B. FEBRUARY 14, 2022 PERSONNEL & SALARY COMMITTEE MEETING

Trustee Coburn motioned to table the approval of minutes to allow for revisions; Trustee Suelzer seconded.

ACTION: FINANCIAL REPORTS AND PAYMENTS

Trustee Pankey asked for clarification on a couple of items.

Trustee Pankey motioned to approve the financial reports and payment of bills; Trustee Coburn seconded.

Roll call vote

YES: Coburn, Flanagan, Pankey, Sorensen, Suelzer
NO: none
ABSTAIN: none
ABSENT: Morris

Motion carried.

LIBRARY USAGE STATISTICAL REPORT

Discussion ensued.

LIBRARY DIRECTOR REPORT

Director Greenup briefed the board on her report.

There was a presented to post the trustee vacancy in the paper

COMMITTEE REPORTS

None.

NEW BUSINESS

ACTION: APPROVE PHOTOGRAPHY AND VIDEO POLICY

Trustee Suelzer motioned to approve the Photography and Video Policy; Seconded by Trustee Coburn.

Roll call vote

YES: Coburn, Flanagan, Pankey, Sorensen, Suelzer
NO: none
ABSTAIN: none
ABSENT: Morris

Motion carried.

ACTION: APPROVE THE DESTRUCTION OF THE VERBATIM RECORDINGS OF THE REGULAR BOARD MEETING HELD ON APRIL 13, 2020, AND THE FINANCE COMMITTEE MEETING HELD ON JUNE 29, 2020, IN COMPLIANCE WITH STATE EXECUTIVE ORDERS PERTAINING TO HOLDING OPEN MEETINGS REMOTELY DURING THE COVID-19 PANDEMIC.

Trustee Flanagan made a motion to the aforementioned policy; Trustee Coburn Second.

Roll call vote

YES: Coburn, Flanagan, Pankey, Sorensen, Suelzer
NO: none
ABSTAIN: none
ABSENT: Morris

Motion carried.

OLD BUSINESS

None.

COMMUNICATIONS

Discussion of the “year in review” expanded on why and how the team chose to streamline the annual data to a concise legible summary.

The trustees shared their thoughts on the finalized product.

ADJOURNMENT

Trustee Flanagan motioned to adjourn, seconded by Trustee Coburn.

Roll call vote

YES: Coburn, Flanagan, Pankey, Sorensen, Suelzer

NO: none

ABSTAIN: none

ABSENT: Morris

Motion carried.

Meeting adjourned at 7:42 pm

Approved April 11, 2022

President

Secretary