

**WAUCONDA AREA PUBLIC LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES**

**MINUTES OF THE REGULAR MEETING**

**Monday, August 16, 2021**

The meeting was held at 801 N. Main Street, Wauconda, IL 60084 at 7:03 p.m. with the following Library Trustees present: Trustee Coburn, Trustee Flanagan, Trustee Laureys, Trustee Pankey, Trustee Sorensen, and Trustee Morris. Trustees absent: Trustee Coolidge. Staff present: Elizabeth Greenup (Library Director); Julie Cerqua (Administrative Services Manager); Terry Weingart (Business & Finance Manager); Molly Jostock (Operations Manager); Norma Hacke (Bilingual Services Coordinator).

The meeting took place in-person. Trustee Laureys, Julie Cerqua, Terry Weingart participated via phone. All participants verified no one was in the background as a visitor.

Trustee Morris called the meeting to order.

**ACTION: APPROVE MINUTES OF THE REGULAR BOARD MEETING OF JULY 12, 2021**

**Trustee made a motion seconded by Trustee to approve the minutes of the July 12, 2021 meeting.**

**Roll call vote**

**YES: Coburn, Flanagan, Laureys, Pankey, Sorensen, Morris**  
**NO: none**  
**ABSTAIN: none**  
**ABSENT: Coolidge**

**Motion carried.**

**ACTION: FINANCIAL REPORTS AND PAYMENT OF BILLS**

**Trustee made a motion seconded by Trustee to accept the bills and to pay the bills as presented.**

**Roll call vote**

**YES: Coburn, Flanagan, Laureys, Pankey, Sorensen, Morris**  
**NO: none**  
**ABSTAIN: none**

**ABSENT: Coolidge**

**Motion carried.**

**LIBRARY USAGE, LIBRARY DIRECTOR AND DEPARTMENTAL REPORTS**

Director Greenup discussed the continued increase in usage for July. Summer reading and outreach were contributing factors.

Norma Hacke talked about the library's recent outreach initiatives and the goals for the future. Outreach, community engagement and partnerships are high priorities as the library works to promote services and resources.

**COMMITTEE REPORTS**

None.

**NEW BUSINESS**

**ACTION: TENTATIVE BUDGET & APPROPRIATIONS ORDINANCE**

**Trustee Flanagan made a motion seconded by Trustee Coburn to approve the Tentative Budget & Appropriations Ordinance 21-03 as presented.**

The public hearing date is set for Monday, September 20, 2021 at 7:00 p.m. via Zoom.

**YES: Coburn, Flanagan, Laureys, Pankey, Sorensen, Morris**  
**NO: none**  
**ABSTAIN: none**  
**ABSENT: Coolidge**

**ACTION: KID CITY SHELVING**

**Trustee Pankey made a motion seconded by Trustee Sorensen to approve Library Furniture International's proposal for shelving as amended.**

Director Greenup discussed the modified proposal, which reflected a cost savings associated with the library taking down the existing shelving and disposing of it.

**YES: Coburn, Flanagan, Laureys, Pankey, Sorensen, Morris**  
**NO: none**  
**ABSTAIN: none**  
**ABSENT: Coolidge**

**COMMUNICATIONS**

Trustee Morris communicated that the board meetings will go back to remote participation due to the rising COVID-19 numbers in Lake and McHenry counties, which are considered high-risk.

**ADJOURNMENT**

**Trustee Pankey made a motion seconded by Trustee that the meeting be adjourned.**

**YES: Coburn, Flanagan, Laureys, Pankey, Sorensen, Morris**

**NO: none**

**ABSTAIN: none**

**ABSENT: Coolidge**

The meeting adjourned 7:50 p.m.

Approved October 11, 2021

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

\*Footnote (10/11/2021): This was the first in-person meeting since the COVID-19 outbreak. We had one trustee and two managers attend remotely. The new technology we planned to use did not work. The Secretary took the minutes on her laptop. The file was lost. We recreated the minutes as best we could.