

**WAUCONDA AREA PUBLIC LIBRARY DISTRICT**

**BOARD OF LIBRARY TRUSTEES**

**MINUTES OF THE SPECIAL MEETING**

**Monday, April 5, 2021**

The meeting was held online via Zoom at 7:00 p.m. with the following Library Trustees present: Mr. Laureys, Mr. Pankey, Mrs. Sorensen, and Mrs. Morris. Trustees not present: Mrs. Coolidge, Mrs. Flanagan, Mrs. Houston. Staff present: Elizabeth Greenup (Library Director); Julie Cerqua (Administrative Services Manager); Terry Weingart (Business & Finance Manager); Molly Jostock (Operations Manager). Visitor(s) present: Dan Pohrte from Product Architecture + Design\*; Jeff Chamberlin from 20/10 Engineering Group, LLC\*.

The meeting took place online via Zoom. All participants verified no one was in the background as a visitor.

\*Mr. Pohrte and Mr. Chamberlin left the meeting at 7:46 p.m.

**DISCUSSION: HVAC**

Mr. Chamberlin discussed the evaluation of and possible recommendations for updating the library's HVAC systems. The installation of new equipment should take place in late September/early October or late April/early May when heating and cooling are not necessarily needed. The project would need to go out for public bid.

After Mr. Pohrte and Mr. Chamberlin left the meeting, the board continued to discuss the presentation and future steps. There was concern about the scope and cost of the project. The board requested that Ms. Greenup contact additional companies for evaluations.

**ADJOURNMENT**

**Mr. Pankey made a motion seconded by Mr. Laureys that the meeting be adjourned.**

**Roll call vote:**

**YES: Laureys, Pankey, Sorensen, Morris**  
**NO: none**  
**ABSTAIN: none**  
**ABSENT: Coolidge, Flanagan, Houston**

The meeting adjourned at 8:13 p.m.

Approved April 12, 2021

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President

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Secretary