

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, October 14, 2019

The meeting was held at the library at 7:03 p.m. with the following Library Trustees present: Mrs. Coolidge, Mrs. Flanagan, Mr. Laureys, Mrs. Morris, Mrs. Sorensen, and Mr. Pankey. Trustees absent: Mrs. Houston. Staff present: Elizabeth Greenup (Interim Library Director); Julie Cerqua (Administrative Services Manager); Terry Weingart (Business & Finance Coordinator). Visitor(s) present: none.

Mr. Pankey presided. The meeting took place in the Lincoln Room.

EXECUTIVE SESSION

Mrs. Morris made a motion seconded by Mr. Laureys that the Board go into Executive Session for the discussion of the Lakemoor TIF Lawsuit.

OMA Exemption: 5 ILCS 120/2(c)(11) Topic to be considered: litigation.

Voice vote. All in favor. Motion carried.

EXECUTIVE SESSION (7:04 p.m. – 7:07 p.m.)

Mrs. Morris made a motion seconded by Mrs. Flanagan that the Board come out of Executive Session.

Voice vote. All in favor. Motion carried.

ACTION: MINUTES OF THE REGULAR MEETING OF SEPTEMBER 9, 2019

Mrs. Flanagan made a motion seconded by Mrs. Sorensen to approve the minutes of the September 9, 2019.

Voice vote. All in favor. Motion carried.

ACTION: MINUTES OF THE SUCCESSION COMMITTEE OF AUGUST 19, 2019

Mrs. Morris made a motion seconded by Mrs. Coolidge to approve the minutes of the August 19, 2019

Succession Committee meeting, as corrected. Voice vote. All in favor. Motion carried.

ACTION: FINANCIAL REPORTS AND BILLS

The current financial and budget reports were discussed. Topics included: transfers to the library's money market account; debt certificate payments.

Mr. Laureys made a motion seconded by Mrs. Flanagan to accept the bills, to pay the bills as presented and to transfer sufficient funds from the money market deposit account into the checking account.

Roll call vote

YES: Coolidge, Flanagan, Laureys, Morris, Sorensen, Pankey

NO: none

ABSTAIN: none

ABSENT: Houston

Motion carried.

LIBRARY USAGE REPORT

Library usage statistics were discussed. Topics included: general library usage was down for the month.

INTERIM LIBRARY DIRECTOR AND DEPARTMENTAL REPORTS

Mrs. Greenup introduced Julie Cerqua, Administrative Services Manager and Terry Weingart, Business & Finance Coordinator.

Mrs. Weingart distributed copies of the annual audit. Fund reporting was discussed. The library will evaluate its financial position in the spring in regards to potentially transferring funds into the special reserve fund.

Mrs. Cerqua and Mrs. Weingart discussed the switch to a new payroll company.

Mrs. Flanagan inquired about the upcoming Garth Stein event, ticket sales and promotion.

SUGGESTION BOX

The Suggestion Box for September was discussed briefly.

COMMITTEE REPORTS

None.

NEW BUSINESS

Action Item: Approve Minutes of the Closed Sessions for the May 13, 2019, June 10, 2019, July 8, 2019, August 12, 2019, and September 9, 2019 Board Meetings.

Mrs. Morris made a motion seconded by Mrs. Flanagan that the Board approve the Minutes of the Closed Sessions for the May 13, 2019, June 10, 2019, July 8, 2019, August 12, 2019, and September 9, 2019 Board Meetings with no release.

Roll call vote:

YES: Coolidge, Flanagan, Laureys, Morris, Sorensen, Pankey

NO: none

ABSTAIN: none

ABSENT: Houston

OLD BUSINESS

None.

COMMUNICATIONS

None.

ADJOURNMENT

Mrs. Morris made a motion seconded by Mrs. Flanagan that the meeting be adjourned. Voice vote. All in favor. Motion carried.

The meeting adjourned at 7:53 p.m.

Approved November 11, 2019

President

Secretary