

WAUCONDA AREA PUBLIC LIBRARY DISTRICT

BOARD OF LIBRARY TRUSTEES

MINUTES OF THE REGULAR MEETING

Monday, September 9, 2019

The meeting was held at the library at 7:10 p.m. with the following Library Trustees present: Mrs. Coolidge, Mrs. Flanagan, Mrs. Houston, Mr. Laureys, Mrs. Sorensen, and Mr. Pankey. Trustees absent: Mrs. Morris. Staff present: Tom Kern (Library Director); Elizabeth Greenup (Assistant Library Director); Julie Cerqua (Administrative Services Manager); Visitor(s) present: none.

Mr. Pankey presided. The meeting took place in the Lincoln Room.

EXECUTIVE SESSION

Mrs. Flanagan made a motion seconded by Mrs. Sorensen that the Board go into Executive Session for the discussion of the Lakemoor TIF Lawsuit.

OMA Exemption: 5 ILCS 120/2(c)(11) Topic to be considered: litigation.

Voice vote. All in favor. Motion carried.

EXECUTIVE SESSION (7:10 p.m. – 7:25 p.m.)

Mrs. Flanagan made a motion seconded by Mrs. Sorensen that the Board come out of Executive Session.

Voice vote. All in favor. Motion carried.

ACTION: MINUTES OF THE REGULAR MEETING OF AUGUST 12, 2019

Mr. Laureys made a motion seconded by Mrs. Coolidge to approve the minutes of the August 12, 2019 meeting as corrected. Voice vote. All in favor. Motion carried.

Approval of Minutes of the Succession Committee meetings of August 19, 2019 was tabled, as these minutes needed corrections.

ACTION: MINUTES OF THE SUCCESSION COMMITTEE OF JULY 8, 2019 AND JULY 22, 2019

Mr. Laureys made a motion seconded by Mrs. Flanagan to approve the minutes of the July 8, 2019 and July 22, 2019 Succession Committee meeting, as corrected. Voice vote. All in favor. Motion carried.

ACTION: FINANCIAL REPORTS AND BILLS

The current financial and budget reports were discussed. Topics included: pea gravel installed around the building, and an update from the meeting with the auditor.

Mrs. Flanagan made a motion seconded by Mr. Laureys to accept the bills, to pay the bills as presented and to transfer sufficient funds from the money market deposit account into the checking account.

Roll call vote

YES: Coolidge, Flanagan, Houston, Laureys, Sorensen, Pankey
NO: none
ABSTAIN: none
ABSENT: Morris

Motion carried.

LIBRARY USAGE REPORT

Library usage statistics were discussed. Topics included: a good month overall despite being closed for three and a half days with the parking lot repairs and sealcoating; autorenewal; changing of MyMediaMall to Digital Library of IL went smoothly; Kanopy is doing well; Kid City statistics were good.

LIBRARY DIRECTOR AND DEPARTMENTAL REPORTS

Mr. Kern discussed the need for an Alcohol and Beverage Policy in order to serve alcohol at the upcoming author event. The policy will also allow for alcohol to be served at future library events, pending board approval and necessary paperwork.

Mr. Kern noted the Great Day at Your Library celebration on September 28. There will be a dedication and ribbon cutting ceremony at 9:30 a.m. Board members are encouraged to attend. Expectations of board participation at events was discussed.

Mr. Kern discussed the completion of the parking lot repairs and sealcoating. No patron complaints. The air conditioning also went out upstairs during this time. It was likely we would have closed anyway. Air conditioner has been repaired.

Mr. Kern discussed the outdoor musical instruments installation in time for the Great Day celebration.

Mr. Kern discussed the completion of the roof repairs. Discussion included the need to hold off on the semi-annual inspection since the work was just completed. It was suggested to be on an April/October rotation.

Mr. Kern discussed the meeting with the auditor. The auditor is waiting on a confirmation before submitting the final Annual Financial Report.

Mr. Laureys commented on the library's participation in the National Night Out campaign and would like to see more community involvement like this. Mr. Laureys suggested doing displays with what community members are reading and watching.

Mrs. Flanagan inquired about teen programming. Mrs. Greenup explained that it is a difficult audience to reach. Students that are interested in library programming typically are involved with many other activities.

Mr. Pankey commented on the Kid City Makerspace and how well it is received. Mr. Kern indicated that this usage is reflected in the library's reporting to the state.

SUGGESTION BOX

The Suggestion Box for August was discussed briefly.

COMMITTEE REPORTS

Succession Committee

The Succession Committee met on Monday, August 19 at 6:30 p.m. at the Wauconda Park District. Mrs. Coolidge, Mrs. Flanagan, Mr. Laureys, Mrs. Morris, Mrs. Sorensen and Mr. Pankey (ex officio member) were present. Mrs. Houston joined the meeting at 6:40 p.m. No visitors present. Business & Technology Librarian, Molly Jostock, presented at the committee's request.

Discussion about the next meeting was held. The next meeting date and location is to be determined.

NEW BUSINESS

Action Item: Approved Resolution 19-07, A Resolution Honoring Thomas Dabney ("Tom") Kern, Jr. for Twenty-Seven Years of Service to the Wauconda Area Community as Library Director for the Wauconda Area Public Library District.

Mrs. Flanagan made a motion seconded by Mrs. Coolidge to approve Resolution 19-07, a Resolution Honoring Thomas Dabney ("Tom") Kern, Jr.

Roll call vote:

YES: Coolidge, Flanagan, Houston, Laureys, Sorensen, Pankey
NO: none
ABSTAIN: none
ABSENT: Morris

Action Item: Approve Resolution 19-08, A Resolution Approving and Adopting a Policy Regarding the Delivery and Sale of Alcoholic Liquor in Buildings Owned by the Wauconda Area Public Library District.

Mr. Laureys made a motion seconded by Mrs. Coolidge to approve Resolution 19-08, a Resolution Approving and Adopting a Policy Regarding the Delivery and Sale of Alcoholic Liquor in Buildings Owned by the Wauconda Area Public Library District.

Roll call vote:

YES: Coolidge, Flanagan, Houston, Laureys, Sorensen, Pankey
NO: none
ABSTAIN: none
ABSENT: Morris

Action Item: Approve Levy Ordinance 19-02 for FY2019/2020.

Mrs. Coolidge made a motion seconded by Mrs. Houston to approve Levy Ordinance 19-02 for FY2019/2020.

Roll call vote

YES: Coolidge, Flanagan, Houston, Laureys, Sorensen, Pankey
NO: none

ABSTAIN: none
ABSENT: Morris

OLD BUSINESS

No old business was discussed.

COMMUNICATIONS

No communications were discussed.

ADJOURNMENT

Mrs. Flanagan made a motion seconded by Mr. Laureys that the meeting be adjourned. Voice vote. All in favor. Motion carried.

The meeting adjourned at 8:40 p.m.

Approved October 14, 2019

President

Secretary