

## **Wauconda Area Public Library District Board of Library Trustees**

### **Application for Appointment to Vacant Seat**

In order to provide quality library service to the Wauconda Area, the Wauconda Area Public Library District requires a working team of a Library Director and a Board of Library Trustees who are informed to make necessary decisions. It is critical that each person appointed to the Board of Trustees be willing to perform the duties of a Trustee. Trustees receive no payment for their work.

The Library Board is composed of seven Trustees who are elected in the general election or are appointed by those Trustees who are currently serving. The term of office for appointed Trustees depends on the date of appointment, but can be no more than two years, after which the appointed Trustee will have to run for election.

Prospective trustees should be aware of the following criteria, which will be used by the other Board members of the Wauconda Area Public Library District in evaluating candidates for the vacant position. A Trustee must:

1. Commit the necessary time to carry out the duties of a Trustee. This includes time to become and stay knowledgeable about public library issues, to attend Board meetings, and to carry out Board assignments.
2. Be genuinely interested in public libraries and understand the importance of public libraries in meeting the educational, recreational, and informational needs of the community.
3. Understand the local community, its social and cultural needs, and be willing to communicate those needs to the Board.
4. Be able to work with others to reach a common goal.
5. Be open-minded, intellectually curious, and respectful of the opinions of others.
6. Have the courage to plan creatively and direct the effective implementation of those plans.
7. Be able to withstand pressures and prejudice that would restrict or prevent equal library service to all.

### **WHAT TRUSTEES DO**

- Set library policy
- Employ and evaluate the director
- Plan for the future
- Monitor the library's effectiveness
- Be an advocate for the library

## **Wauconda Area Public Library District**

### **Application for Appointment as Library Trustee**

Name \_\_\_\_\_

Residence Address \_\_\_\_\_

Contact Phone

Email

I have been a resident of Wauconda Area Public Library District since:

I am a registered voter: Y \_\_\_\_\_ N \_\_\_\_\_

Please describe any qualifications, such as work experience, education, attributes, skills/training, which you feel would provide positive input to the work of the library board.

Please describe any former or current public service activities and accomplishments in the community.

Please explain why you are interested in becoming a library trustee.

Please discuss briefly the goals and directions that should be important to this Board.

Please indicate those areas in which your knowledge would be of benefit to the library board:

\_\_\_\_ Building

\_\_\_\_ Finance

\_\_\_\_ Government Relations

\_\_\_\_ Law

\_\_\_\_ Personnel

\_\_\_\_ Public Relations

\_\_\_\_ Management

\_\_\_\_ Technology

\_\_\_\_ Other: \_\_\_\_\_

What do you see as the library's role in the future?

Other Comments:

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*Signature*

*Date*

Please submit the application by email to Thea Morris, President at [theamorris.wal@gmail.com](mailto:theamorris.wal@gmail.com) and Sherri Sorensen, Vice President, at [sorensen.wal@gmail.com](mailto:sorensen.wal@gmail.com).

Applications may also be dropped off at the Library:

Attn: Thea Morris & Sherri Sorensen  
Wauconda Area Library  
801 N. Main St.  
Wauconda, IL 60084